

Town of Colonial Beach
Parks and Recreation Advisory Commission

Meeting Minutes

January 3, 2023 at 6:00 PM
CB Town Center, 22 Washington Avenue



Members Present: Karen Grisevich
Eileen Heath
Mike Munnis
Nesha Thompson

Absent: Council Liaison, Kenny Allison

Staff: Bobby Duke

1) Call to Order

The meeting was called to order at 6:00 pm.

2) Roll Call of Members

Ms. Grisevich took attendance.

Mr. Munnis had no announcements.

Ms. Heath had no announcements.

Ms. Grisevich expressed regret over the cancellation of the New Year's Eve Crab Pot Drop due to weather.

Ms. Thompson had no announcements.

Mr. Allison had no announcements.

Bobby Duke had no announcements.

3) Additions to of the Agenda

Ms. Grisevich added to the agenda.

“After 10. A. “The terms of appointment of current appointees and the election of officers for the Commission” would be B. and C. would be “the 1/17 work session”

4) Approval of the Agenda

The motion to approve the minutes was passed with a unanimous vote of members present

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5) Approval of Minutes

Ms. Grisevich asked for a motion to approve the minutes from the December meeting. Ms. Munnis made a motion to approve the minutes. Ms. Heath seconded the motion. *The motion to approve the minutes was passed with a unanimous vote of members present.*

6) Introductions/Citizen Input (three-minute time limit)

Ms. Grisevich requested Citizen Input in three-minute intervals according to the by-laws.

- Mr. James Hall - Asked about the 27 acres near the James Monroe park and what the plans were for the acreage. Ms. Grisevich asked Mr. Allison to comment. He gave information concerning the testing of the water and land and that there were no abnormalities in the testing.
- Dennis Shearer - spoke on behalf of the Colonial Beach Youth Athletic Association. He asked about turning over CBYAA's administrative duties to Parks & Rec. Ms. Grisevich asked Mr. Duke to clarify the current challenges. Mr. Duke pointed out that there were some issues with the previous head of the CBYAA leaving.

7) Presentations - (N/A)

8) Council Report

Council member Kenny Allison reported that the new commission liaisons would be set up at the next council meeting. He did not anticipate any changes and expected to remain the Parks & Rec Liaison for Town Council.

9) Director's Report

Mr. Duke delivered The Director's Report.

- Mr. Duke started by pointing out that the calendar/catalog was posted to the Parks & Rec page on the Town website. Ms. Grisevich asked about posting the catalog in small ways at various locations (Town Hall, Town Center, and Library). Mr. Munnis suggested announcing events at meetings.
- Mr. Duke then announced the upcoming visits with the Parks & Rec consultants. Ms. Grisevich asked about the role of the Commission. Mr. Duke suggested the consultants may be of some assistance with clarifying the role of the Commission. Mr. Duke also mentioned the need to reach out to citizens who don't check the website or Facebook.
- Mr. Duke then spoke on the options for young people for football and cheerleading. He suggested a subcommittee that could take on CBYAA. **Ms. Thompson offered to head a CBYAA subcommittee.** He mentioned joining a league and the necessity of fielding two teams in order to achieve that. Parks & Rec can offer assistance such as registration, insurance cost savings, and equipment cost savings. However, with such a small staff, it

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would be necessary to have a large number of volunteers to run it. Ms. Grisevich suggested the new version of CBYAA can be a collaboration. She also pointed out that an “athletic association” could support activities other than football and cheerleading. Mr. Duke pointed out that football and cheer were very expensive sports to get off the ground. Mr. Munnis pointed out that the structure for football and cheer already exists. Ms. Heath asked about having a meeting with stakeholder volunteers to clarify the needs. Ms. Grisevich asked about carving out time at the upcoming work session to further discuss CBYAA.

- Mr. Duke mentioned open gyms happening and how important it is to have the school act as partners for Parks & Rec events.
- Ms. Grisevich pointed out how helpful it is to have the Community Center as a community partner with Parks & Rec. She went on to encourage fostering partnerships with community groups.
- Ms. Grisevich asked about the Accessibility Advocates group noting there was a meeting scheduled the following day.
- Ms. Grisevich asked the Commission for questions for Mr. Duke. Dr. Self-Sullivan suggested from the citizen gallery that the catalog might be printed with help from donors. Mr. Hall asked to volunteer for CBYAA.

10) Agenda Items:

A. By-Laws Changes and C. Work Session - Ms. Grisevich recommended everyone review the by-laws and recommend changes for the work session. The work session will also have a discussion of youth athletics and collaborative partnerships. Also, Ms. Grisevich suggested there needs to be a protocol for cancellations. Mr. Duke suggested the CodeRed program be used for weather cancellations. She also wanted to discuss the use of committees at the work session.

B. The terms of appointment of current appointees and the election of officers for the Commission -

- Ms. Grisevich suggested that by-laws changes may change the way new Commission member recommendations are handled such as adding more members. Ms. Thompson pointed out that adding Commission members would have to go through council and then recommended keeping the number of Commissioners an odd number. Mr. Duke suggested the Commission select a fifth Commissioner at the closed session portion of the workday scheduled for January 17. Mr. Allison encouraged the Commission to select a fifth Commissioner to present to Council at the next Council meeting and put off the selection additional Commissioners until after by-laws changes. Mr. Munnis asked to put the fifth Commissioner discussion at the beginning of the Work Session.
- After clarifying that Ms. Thompson and Ms. Grisevich’s terms are both ending. Ms. Heath nominated both Ms. Thompson and Ms. Grisevich for reappointment. Mr. Munnis

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seconded their nominations. *The motion to approve the recommendation for reappointment of both members was passed with a unanimous vote of members present*

- Ms. Heath made a motion to appoint Ms. Grisevich as chair for another term. Mr. Munnis seconded. *The motion to approve Ms. Grisevich as chair passed with a unanimous vote of members present*
- Ms. Thompson made a motion to appoint Mr. Munnis as co-chair for this term. Ms. Heath seconded. *The motion to approve Mr. Munnis as Co-Chair was passed with a unanimous vote of members present.* Ms. Grisevich then asked about making the Co-Chair a role that serves as a liaison to various groups. Mr. Allison pointed out that a Commission Liaison could also be a committee.

11) Council Recommendations

Ms. Grisevich recommended that Mr. Allison remain as Council Liaison. Mr. Allison also announced he would recommend Ms. Thompson and Ms. Grisevich for another term based on the Commission's recommendation. He also said he would recommend Ms. Grisevich as Chair and Mr. Munnis as Vice Chair.

12) Adjournment

Ms. Grisevich thanked members of the community for attending the meeting. She then adjourned the meeting at 6:58 PM.