

TOWN OF COLONIAL BEACH



Department of Public Works – Utility
Division 315 Douglas Avenue
Colonial Beach VA 22443
(804) 224-7260
(804) 224-0029 Fax
www.colonialbeachva.gov

WATER/SEWER AVAILABILITY & CONNECTION REQUEST

Property/Applicant Information: Applicant to fill below - use Second page of form for further detail

➤ I, _____ hereby submit this request regarding availability of Town of Colonial Beach water & sewer systems.

Type of Property	Service Requested
Street	Property Owner's Name
Tax Map & ID Number	Phone Number
Subdivision	Email

➤ To be completed by Department of Planning & Community Development

Permit Number: _____

➤ To be completed by Director of Finance

Payment received on _____ Amount Received: _____

Signature of Finance _____ Date: _____

➤ Availability - To be completed by Public Works:

TOCB Pipe Size: _____ Pipe Type: _____ If other, what type? _____

Pipe & Gallons/minute: _____

Age of Pipes: _____

PW Staff: Provide drawing of utility lines, depths, directions, etc. on reverse of this form.

Yes, water and sewer is available for connection at this location (See map on opposite side of sheet)

No, water and sewer are NOT currently available for connection at this location. Connections cannot be completed until an engineered plan is submitted, approved, bonded, and installed. Building permit application may proceed to final approval.

Signature of Public Works Director _____ Date _____

Upon Completion of field availability assessment, forward to: Planning Department

➤ To be completed by Director of Public Works:

Connection completed on: _____

Signature of Public Works Director: _____ Date: _____

Upon Completion of connection forward to: Finance Department

The Town of Colonial Beach wants to make sure you have access to Town utilities, and that the utilities near your home and/or business are sufficient to provide the level of quality service you deserve and need. Assessment also needs to be made to assure that additional homes/businesses, etc. are not taxing current systems, thereby lessening service quality to already supplied customers.

In order to provide adequate utilities, staff must check availability of the nearby utilities for items such as, but not limited to, size, condition, depth, direction.

This thorough assessment requires staff time and Town equipment, and therefore, incurs a cost to provide. The availability fee is in place to provide fiscal support for these assessments. The fee also provides some fiscal support for needed improvements to utility infrastructure because of aging and additions from development.

Please complete this form as completely as possible and return to the Planning Department. This request will then be forwarded to Public Works for execution. Please check the instructions for request of water/sewer availability PDF for the most recent availability and connection fees.

AVAILABILITY FEES. **	Residential Connection Fees	Commercial Connection Fees
Residential - \$ 5,000	Water - \$4,000	Water - \$10,000
Commercial - \$20,000	Sewer - \$4,500	Sewer - \$11,250

** Availability fees need to be paid to Finance prior to Availability assessment being conducted.

Map of water/sewer line locations (DPW Staff use only)

